

These guidelines were rewritten in November 2022 with a focus on support for development of Round dance cuers/instructors.

The following guidelines are proposed.

- 1) The fund be named as "The Jim Hopkins Memorial Fund".
- 2) The fund be administered by the Alberta Square and Round Dance Federation, hereinafter referred to as Federation, through its officers; a committee of an uneven number of three or more, so appointed from time to time.
- 3) The president of ASRDF shall be considered an active member of the committee.
- 4) That an accounting of the fund be made at least yearly, indicating income, expenditures, fund balance, and details of investments. Such report to be presented to the members at large at the annual general meeting of the Alberta Square and Round Dance Federation (currently held on the long weekend of September).
- 5) That disbursements be considered:
  - a) to assist Round Dance Cuers/Instructors who are members in good standing of the Square and Round Dance Instructors Association of Alberta to attend a Round Dance school or workshop
  - b) to provide assistance to a Round Dance workshop or school organized by Square and Round Dance Instructors Association of Alberta to provide instruction to round dance cuers/instructors. It would be suggested that when a Round Dance Instructor is brought in, at least one workshop session shall be open to the Round Dancers and the profit therefrom be applied to the cost of the instructor's fee and/or travel. This function should be sponsored by the Square and Round Dance Instructors Association of Alberta.
- 6) All requests for assistance shall be dealt with by the Jim Hopkins Fund Committee set up by Alberta Federation and reported to the ASRDF board members at regular meetings.
- 7) Any investment income not expended in any particular year shall be added to the principal sum to help offset possible inflationary trends. The funds derived from one year ending August 31, shall be available for the next year. The value of the fund will fluctuate from year to year depending on the number of financial assistance requests there are in any given year but should never be allowed to decrease below the original \$12,000 it started with.
- 8) A financial report of the Jim Hopkins Fund will be provided to the Hopkins family members, if requested.